

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance of Library Facilities:

The books and journals are maintained against disfiguring. Book binding is carried out on regular basis for damaged books to avoid further damage. Stock verification is done as a part of regular monitoring and control. Pest control is done on regular basis for maintaining books safe from termites. Naphthalene Balls are kept in cupboards to prevent books for damage.

Library Committee has been constituted for co-ordination in respect of learning resources.

- Procurement of new books & renew of journals and recommendation for Additional books
- Updating and maintaining of all library records
- Addressing issues and grievances of users
- Update and upgrade the library contents, periodically as per updates in curriculum
- Book Reading stands are provided for students from wear and tear

Computers: The institute has an adequate number of computers with internet connections and utility software's. Computer systems, UPS, Software's and Servers are maintained by outsourced technicians, Lab Assistants in Library.

Classrooms, Seminar and Conference Hall: Classrooms and Conference hall are provided with enough seating capacity and LCD projectors. Cleanliness of class rooms and Seminar and Conference hall is maintained on regular basis. Working condition of audio system, LCD projectors etc. is done on regular basis.

Maintenance of other support systems:

- Housekeeping for regular cleanliness of corridors, washrooms, classrooms, and premises is done regularly. Sanitizing of washrooms is done on regular basis.
- Greenery is maintained by the gardeners of the Institution.
- Backup facilities like Generators are maintained by the Institution.

- Clean and hygienic drinking water is available in the Institute. Water Coolers are maintained and cleaned on regular basis. Overhead water tanks and water coolers are cleaned periodically. Quality of drinking water is checked by measures pH and Hardness. Sports facilities are maintained by the College Staff.



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